

Graduate Program of Professional Practice

Application Form

Please email applications to david.trott@eeaust.com.au

Once the company application is received, EEA will send an individual enrolment form for each participant or a company manager to complete.

Company Details

Company name Company contact

Company address Preferred email

Contact number

Number of participants State(s)

Intake Jul 2017 Feb 2018

Each student will receive an individual enrolment form requesting their contact details.

Company Approval

Authorised by

Title State and postcode

Telephone Email

The majority of our company correspondence with you will be via email. Please ensure your email address is accurate.

Payment

Please indicate your preferred method of payment. All amounts are indicated in Australian dollars and are inclusive of GST.

An application fee of \$500.00 per participant (non-refundable) must accompany your application. If you do not nominate your payment and payment method we will be unable to accept your application.

Please note: Once you have been issued with an invoice, if you then wish to change your payment method from full payment to installments or vice versa, you will incur a non-refundable \$75 administration fee on top of your program fees.

Payment in full (\$6,050)

- This amount applies only when the full fee payment of \$6,050.00 per participant accompanies the application

Three installments (\$6,050)

- First installment of \$500.00 application fee per participant (non-refundable) to accompany initial application (non-refundable)
- Second installment of \$4,125.00 per participant due and payable by the end of the first month of the program
- Third installment of \$1,425.00 per participant due and payable by the end of the 13th month of the program

Important Information About Payment

- All fees are non-refundable and non-transferable once the program has commenced
- Before your company lodges its Graduate Program application form please ensure that you have read and signed the Terms and Conditions outlined overleaf
- A refund of \$425 (\$500 application fee less \$75 administration fee) will be provided to students whom do not meet the EEA selection criteria before commencement of the Graduate Program

Payment Methods

A deposit of the application fee must accompany this application. If you do not nominate your payment and payment method we will be unable to accept the application

EFT Payment

ACC Name: EEA Bank: CBA BSB: 062 900 Account: 1067 4816

Value AUD

Deposit date

Reference

Please use your company name as the reference

Bank Cheque / Australian Money Order

Value AUD

Cheques / money orders payable to Engineering Education Australia PTY LTD. Personal cheques not accepted

Credit Card

VISA (1.8% surcharge)

Mastercard (1.8% surcharge)

AMEX (1.8% surcharge)

Card number

CVV

Expiry date

Value AUD

Cardholder name

Cardholder Signature

Terms and Conditions

Please tick to accept

I understand that a place on the Graduate Program will only be secured after payment by the company of the \$500 application fee per participant, and acceptance by EEA of each participant's individual application.

I understand that the completion of the Graduate Program of Professional Practice does not guarantee that participants will automatically be eligible for a graduate certificate.

I understand that after commencement of the Graduate Program all fees are non-refundable and non-transferable. Any course fees outstanding at the time of a participant withdrawal, cancellation or suspension will remain due and payable by The Company.

I understand that failure by The Company to meet installment plan obligations may result in participants being suspended from the Graduate Program.

EEA reserves the right to vary the Graduate Program structure or content at any time at its discretion.

EEA reserves the right to refuse any participant enrolment as permitted by law.

I confirm I have read these terms and conditions and have full legal capacity and power to agree to these Terms and Conditions on behalf of the Company.

Full name

Title

Signature

Date

PRIVACY: EEA is committed to protecting your privacy. The information collected on this application form is for the purposes of processing your Company's application, creating and maintaining records, keeping you informed of upcoming events and assisting us in improving our service to you. If you do not wish to receive information from EEA please email david.trott@eeaust.com.au and type 'remove my details' in the subject header. Please include your contact details (name, address and phone) in the email.

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