



Professional Year in Engineering

Application Form

Applications (including all supporting documentation) should be emailed to professionalyear@eeaustr.com.au for assessment. There are four pages to this application form. Please ensure all fields are completed to avoid a delay in processing your application.

Please print clearly in black pen and in block letters.

Applicant Eligibility

Which Visas apply to your application? Eligible Visa types MUST include full work and study rights.

Visa Type	<input type="text"/>	Expiry	<input type="text"/>
Engineering Discipline	<input type="text"/>	Preferred Industry	<input type="text"/>
ANZSCO / ASCO code	<input type="text"/>		

Participant Details

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Dr			
Given Name	<input type="text"/>						
Family Name	<input type="text"/>						
Preferred Name	<input type="text"/>						
Date of Birth	<input type="text"/>	Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female			
Primary Language	<input type="text"/>	Country of Birth	<input type="text"/>				

Contact Details

Address	<input type="text"/>						
Suburb	<input type="text"/>	State and Postcode	<input type="text"/>				
Telephone	<input type="text"/>	Email	<input type="text"/>				

The majority of our correspondence with you will be via email. Please ensure your email address is accurate and clearly written. If submitting your application through your agent, please do not provide your agent's email address.

Program Preferences

In which state or territory do you wish to undertake the Professional Year?

VIC NSW QLD NT WA SA TAS

Preferred Provider

Preferred
Start Date

While every effort will be made to accommodate your preferred start date, places in the program are limited and classes fill quickly. EEA will contact you should your preferred start date not be available.

Supporting Documentation (all documents are compulsory)

You must include certified copies of the following supporting documentation with your Professional Year application form. Proper certification should appear on each page to be certified, and should show:

- The signature of the person certifying the document*
- The date of certification, and
- The name of the person certifying the document - printed clearly or evident in an official stamp with the contact details of the person or
- An official stamp indicating the status of the person certifying the document, ie Justice of the Peace, or Commissioner for Oaths or
- If a lawyer certifies documents, then the lawyers name must be indicated not just the law firm.
- Copies of **passports**, **academic transcripts**, and **IELTS report**, must be certified within the last 3 months by an authorised person if within Australia, or by Australian Embassy if overseas. (**PTE** results must be sent via the online portal).

*Please see EEA website for list of signatories who are able to certify documents.

485 - Skilled Graduate Applicants

Skills Assessment outcome letter or receipt from Engineers Australia Academic transcripts Proof of English language proficiency (e.g. IELTS, TOEFL, PTE)

Passport and Visa details* Recent passport photo

476 - Skilled Graduate Applicants

Academic transcripts Proof of English language proficiency (e.g. IELTS, TOEFL, PTE)

Passport and Visa details** Recent passport photo

*You must have a minimum of 12 months validity on your Visa to be eligible for this program. Please ensure your preferred start date allows sufficient time in accordance with your Visa details.

**Please note that 476 Visa holders must provide evidence of their arrival date in Australia.

Payment

Please indicate your preferred method of payment.

Please note: Once you have been issued with an invoice, if you then wish to change your payment method from full payment to instalments or vice versa, you will incur a non-refundable \$75 administration fee on top of your program fees.

Payment in Full (\$15,200)

- This amount applies only when full fee payment of \$15,200 accompanies the application.
- All amounts are indicated in Australian Dollars and are inclusive of GST.
- Includes a non-refundable \$250 application fee if the participant voluntarily withdraws from the program prior to program commencement but after acceptance.

Three Installments (\$15,500)

- First installment of \$5,500 to accompany initial application.
- Second installment of \$5,000 due and payable by the end of the second month of the program.
- Third installment of \$5,000 due and payable by the end of the fourth month of the program.
- Includes a non-refundable Application and Installment Administration Fee of \$550 if participant voluntarily withdraws from the program prior to program commencement, but after acceptance.

Important Information about Payment

- There is no refund of fees once the program has commenced.
- By signing the declaration overleaf you are agreeing to these terms and conditions.

Payment Methods

A deposit must accompany your application. If you do not nominate your payment and payment method we will be unable to accept your application.

EFT payment

Account name: EEA **Bank:** CBA **BSB:** 062 900 **Account:** 1067 4816

Value (AUD)	<input type="text"/>	Deposit Date	<input type="text"/>
Reference	<input type="text"/>		
	Please use your full name as the reference		

Bank Cheque / Australian Money Order

Value (AUD)	<input type="text"/>
	Cheques/money orders payable to Engineering Education Australia Pty Ltd. Personal cheques not accepted.

Credit Card

<input type="checkbox"/> Visa (1.8% surcharge)	<input type="checkbox"/> Mastercard (1.8% surcharge)	<input type="checkbox"/> American Express (1.8% surcharge)
Card Number	<input type="text"/>	CSV <input type="text"/>
Expiry Date	<input type="text"/>	Value (AUD) <input type="text"/>
Cardholder Name	<input type="text"/>	Cardholder Signature <input type="text"/>

Terms and Conditions

Please tick to accept

- I confirm all statements in this application to be true and correct, and that I understand all documentation submitted in support of my Professional Year application may be referred to the DIBP for integrity checking.
- I understand that if I am successful in my application I am expected to display a commitment to the program with 100% attendance for both class time and the internship and that less than 100% may result in my failing the Professional Year.
- I understand that unsuccessful applications are not subject to appeal and that if I am unsuccessful in my application to undertake the program, I will be refunded all fees paid in full.
- I understand that completion of the Professional Year in Engineering is not a guarantee of permanent residency in Australia, that all decisions regarding permanent residency are at the discretion of the DIBP and that EEA and EA are not responsible for such decisions.
- I understand that completion of the Professional Year in Engineering is not a guarantee of employment in Australia.
- I understand that any refund of fees due to voluntary withdrawal from the Professional Year prior to commencement of the program will be less an application fee as outlined in the payment section of this application.
- I understand that there is no refund on Professional Year fees paid once the program has been commenced.
- I understand that in the event I withdraw or am failed from the Professional Year after commencement that I am liable for all unpaid fees and in the event I default on these fees that a collection agency may be engaged to collect the outstanding fees at my own expense.
- I understand that failure to meet instalment plan obligations may result in my being suspended from the Professional Year.
- I acknowledge that EEA and my chosen provider take no responsibility for my visa.
- I confirm I have read these terms and conditions and understand my obligations.

Full Name

Signature Date

Submitted By Self

Professional agent

Our Partners

EEA is proud to partner with the following organisations to deliver the Professional Year in Engineering



Engineering Education Australia Pty Ltd

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w: ee aust.com.au

